Work Health Safety (WHS) Policy Statement

Sample

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| Sample Policy  This template policy statement is ready to be tailored to your company’s needs and should be considered a starting point.  Disclaimer: This template is meant to provide general guidelines and should be used as a reference. It may not take into account all relevant local, state or federal laws and is not a legal document. Neither the author nor HR Expert Australia will assume any legal liability that may arise from the use of this document. |

This policy can only be considered valid when viewed via the [Company Name] intranet site. If this document is printed into hard copy or saved to another location, you must check that the version number on your copy matches that of the one online.

This Policy Statement sets out [Company Name]’s commitment to persons at its workplace in respect of Work Health Safety (WHS) and what it expects of employees, contractors and managers in order to ensure this commitment is achieved and legislative obligations discharged.

[Company Name] is committed to providing a safe and healthy workplace (including a safe work environment, safe systems of work, safe plant, equipment and substances) in order to prevent injuries and / or illnesses being sustained by employees, contractors, customers, and other visitors.

To achieve this, [Company Name] will strive to;

* Develop and integrate an WHS Management System into all business operations
* Conduct risk management activities (hazard identification and risk assessment) to eliminate or minimise risks as far as reasonably practicable
* Actively engage employees in meaningful consultation on WHS matters
* Provide adequate information, training and supervision, and
* Achieve continuous improvement through monitoring and measurement of WHS performance (including conducting regular audits and collecting / analysing of accurate injury and incident data).

Management of WHS is an integral part of management responsibilities and applies to all persons and areas of operations within [Company Name]; however, specific responsibilities may vary across the States and Territories.

Managers / supervisors have a duty to provide and maintain, as far as reasonably practicable, a safe workplace for the people or area under their control.

All employees and contractors have a responsibility to take reasonable care for the health and safety of themselves and other people at the workplace (including contractors and customers) that may be affected by their actions or omissions. All employees are obliged to cooperate with [Company Name] or any of its delegated persons to enable compliance with [Company Name]'s legislative WHS obligations.

[Company Name] will provide resources, training, workplace instruction and leadership to our management and employees to enable them to work safely and assist [Company Name] in complying with its WHS legislative obligations.

Disciplinary action, including dismissal, may be taken against any employee (front line, supervisors and managers) who has been found to have breached this policy or associated procedures.